



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

NOTICE OF REGULAR MEETING

SNOHOMISH CITY COUNCIL

in the
George Gilbertson Boardroom
1601 Avenue D

TUESDAY
February 19, 2019
6:00 p.m.

AGENDA

*Estimated
time*

- | | | |
|------|-----|---|
| 6:00 | 1. | CALL TO ORDER |
| | a. | Pledge of Allegiance |
| | b. | Roll Call |
| | 2. | APPROVE AGENDA contents and order |
| | 3. | APPROVE MINUTES of the February 5, 2019 Regular Meeting (P.3) |
| 6:05 | 4. | CITIZEN COMMENTS - <i>Three minutes allowed for citizen comments on subjects not on the agenda. Three minutes will be allowed for citizen comments during each Public Hearing, Action or Discussion Agenda Item immediately following council questions and before council deliberation. Citizen comments are not allowed under New Business or Consent items.</i> |
| 6:15 | 5. | PRESENTATION – 2019 State of the Streets - The Coming Technology-Driven Disruption (P.15) |
| 6:35 | 6. | ACTION ITEM - Plastic Bag Ban - ADOPT Ordinance 2360 (P.17) |
| 6:50 | 7. | CONSENT ITEM - AUTHORIZE payment of claim warrants #70403 through #70468 in the amount of \$442,549.28 issued since the last regular meeting (P.27) |
| 6:55 | 8. | OTHER BUSINESS/INFORMATION ITEMS |
| 7:00 | 9. | COUNCILMEMBER COMMENTS/LIAISON REPORTS |
| 7:05 | 10. | COUNCIL PRESIDENT'S ITEMS/REPORTS |
| 7:10 | 11. | CITY ADMINISTRATOR'S COMMENTS |
| 7:15 | 12. | MAYOR'S COMMENTS |
| 7:20 | 13. | ADJOURN |

NEXT MEETING: Tuesday, March 5, 2019, regular meeting at 6 p.m., in the George Gilbertson Boardroom, Snohomish School District Resource Center, 1601 Avenue D.

The City Council Chambers are ADA accessible. Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's Office at 360-568-3115.

This organization is an Equal Opportunity Provider.

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Snohomish City Council Meeting Minutes
February 5, 2019

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council regular meeting to order at 6:00 p.m., Tuesday, February 5, 2019, in the Snohomish Fire District, Harvey Auditorium, 1525 Avenue D, Snohomish, Washington.

COUNCILMEMBERS/MAYOR PRESENT

Larry Countryman
Steve Dana
Karen Guzak
Tom Merrill
Linda Redmon
Jason Sanders
Lynn Schilaty
John T. Kartak, Mayor

STAFF PRESENT

Pat Adams, HR Manager/City Clerk
Debbie Burton, Finance Director
Tim Jackson, Public Works Utilities Manager
Mike Johnson, Public Works Services Manager
Keith Rogers, Police Chief
Steve Schuller, City Administrator
Grant Weed, City Attorney

2. **APPROVE AGENDA** contents and order:

Mayor Kartak stated Associate Planner Brooke Eidem would not be present at tonight's Council meeting and requested Discussion Item 8a be removed from the agenda.

MOTION by Schilaty, second by Guzak to approve the agenda as amended. The motion passed unanimously (7-0).

3. **APPROVE MINUTES** of the January 15, 2019 workshop and regular meeting.

MOTION by Merrill, second by Countryman to approve the minutes of the workshop and regular meeting. The motion passed unanimously (7-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comment.

Jeanine SanClemente, spoke to the many negative effects of a warming planet and to her concerns regarding climate change. She favors passage of the resolution in support of 100% renewable energy in Snohomish.

Nick C., is a member of *Iron Workers Local 86* and loves Snohomish.

Karen Gahm, spoke to the *Strawless in Snohomish* campaign and its aim to reduce the use of plastic straws in local restaurants. She supports the reusable plastic bag ban and 100% clean renewable energy in Snohomish.

Citizen Comments: Closed

5. **PRESENTATION** – Introduction of New Employees Sukhpreet (Monty) Dhaliwal, Jenny Zimmerman, and Officer Nathan Alanis

City Administrator Steve Schuller introduced the City's new Project Engineer, Sukhpreet "Monty" Dhaliwal. He stated Mr. Dhaliwal comes to Snohomish from the City of Seattle where he served as an Associate Civil Engineer and Associate Civil Engineering Specialist from 2015 to 2018. Prior to his employment with the City of Seattle, Monty was employed with the City of San Jose, California as their Development Review Engineer. Monty

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possesses a Master of Science Degree in Transportation/Construction Engineering from San Jose State University and a Bachelor's Degree in Civil Engineering from Sacramento State University.

Finance Director Debbie Burton introduced new Accounts Payable and Payroll Accounting Technician, Jenny Zimmerman. Ms. Zimmerman comes to Snohomish from the retail industry, where she has served as a bookkeeper. She has also worked for the University of Washington and the Bank of America. Jenny recently processed her first payroll and accounts payable run. She lives locally, and is very active in the Snohomish School District. Ms. Zimmerman enjoys musical theatre and spending time with her children.

Police Chief Keith Rogers introduced Sergeant Nathan Alantis. Sergeant Alantis has been employed by the Sheriff's Office for twelve years. During his first five years, he served as a patrol deputy in the South Precinct and was assigned as the School Resource Officer to Lynnwood High School, where he taught Law and Justice and youth soccer. In 2016, Mr. Alantis became a Detective assigned to the Special Investigations Unit. The following year, Nathan was promoted to Sergeant. Sergeant Alantis worked in North County Patrol and the Office of Neighborhoods overseeing Block Watch and arranging public events through schools and community groups. Sergeant Alantis joined the Snohomish Police Department in July 2018 and worked as the day shift Patrol Sergeant. This past Fall, he was selected as Administrative Sergeant. He supervises two detectives, two records employees, the School Research Officer, Community Outreach Officer and community volunteers. Sergeant Alantis possesses a degree from Washington State University.

6. PUBLIC HEARING – Sale of Surplus Property and Vehicles – PASS Resolution 1392

Public Works Services Manager Mike Johnson indicated the vehicles shown within Resolution 1392 have reached, or exceeded, the end of their useful life, as determined by the department responsible for the vehicle(s) and equipment. The City's Fleet Department has also confirmed the vehicles and equipment no longer meet the minimum standards for safety, maintenance costs and/or usefulness.

Mr. Johnson noted vehicle EP-03, 2002 Chevy Blazer 4x4 was previously used as a City of Snohomish Police vehicle, and then moved into the Public Works Department (non-utility). This vehicle's condition is poor, due to its age, high mileage, failing brakes, worn out tires, and deficient transmission. The cost to render repairs and keep this vehicle in safe operating condition, exceeds the value of the vehicle.

Vehicle EP-55, 1996 Ford F-150 2WD was previously used as a City of Snohomish Public Works Street Department vehicle (non-utility). This vehicle's condition is poor due to its age, high mileage, poor brakes and worn out tires. The cost to make repairs and keep this vehicle in safe operating condition exceeds the value of the vehicle.

Vehicle EP-126, 2008 Ford F-350 2x4, was previously used as a Public Works Water Distribution Department vehicle. This vehicle's condition is poor, due to engine problems, heavy use and heavily loaded working conditions. The cost for a new engine and to maintain this vehicle in a safe and cost effective manner has exceeded the value of the vehicle.

The above vehicles require a public hearing prior to sale, as well as the following equipment:

Water Treatment Plant Miscellaneous Non-Licensed Equipment:

EP-11 1988 Nissan Forklift 3.5 ton Serial Number: CPH01-902805

EP- 158 2004 Toyota electric stacker forklift Serial Number: 6BWL15-20024

EP-128 2004 - 1320 Ford Tractor Serial Number: UE22903

Mr. Johnson explained the two forklifts and the Ford tractor were previously purchased for use at the Water Treatment Plant. Due to the closing of the Water Treatment Plant, this

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equipment is no longer needed. Selling the equipment now, instead of waiting until a later time, will bring a greater value to the City at auction. Exhibit B shows the miscellaneous small equipment list. Due to the closing of the Water Treatment Plant, these miscellaneous small equipment items are no longer needed. Selling the equipment now, instead of waiting until a later time, will also bring a greater value to the City at auction.

Councilmember Redmon inquired about the Ford Tractor (EP-128) and whether this equipment would be appropriate for use at some at the City's larger properties, such as Ludwig Road and other park properties. Mr. Johnson responded the City has several tractors, and this tractor is in very poor condition.

Citizen Comments:

Nicholas Clutcher, stated he was impressed by Mr. Johnson's presentation.

Citizen Comments: Closed

MOTION by Guzak, second by Sanders that the City Council **PASS** Resolution 1392, authorizing the sale and disposal of surplus vehicles and equipment as described in Exhibits A and B to Resolution 1392. The motion passed unanimously (7-0).

7. ACTION ITEM - AUTHORIZE the Purchase of a Street Sweeper

Public Works Services Manager Mike Johnson stated the purpose of this agenda item is for the City Council to discuss the purchase of a new street sweeper. He explained the City has been contracting for street sweeper services through an Interlocal Agreement with Snohomish County Public Works for many years. This has been a successful contract and Public Works has been very happy with the service Snohomish County has provided. However, in July 2018, a letter was received from Snohomish County informing the City effective January 1, 2019, the County will no longer be providing street sweeper services. The reason is simple; increased stormwater regulations have made it too difficult to continue to provide outside agencies with street sweeper services. The County needs to focus on their own maintenance needs.

During the last several months, staff has been researching the following alternative sweeping options:

- 1) Private companies providing sweeping services;
- 2) Local municipalities willing to sweep for the City for a fee similar to the County; and
- 3) Purchasing a new street sweeper.

Staff has determined:

- 1) Companies specializing in sweeping services don't typically contract for large municipal sweeping. Their focus is on parking lots, construction projects and private districts.
- 2) Local municipalities are having the same increased maintenance needs and impacts from additional stormwater regulations as the County, and are unwilling to contract for services with the City. However, local municipalities would offer their services in the event of an emergency.

The cost to purchase, staff and maintain a new sweeper appears to be the best option at this time. Due to the City's own increased maintenance needs, staff is confident having its own sweeper will provide the needed added flexibility to schedule sweeper services to better maintain its streets and stormwater system. This will also allow staff to sweep the downtown streets more frequently before and after events.

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City staff reviewed several options for a street sweeper that would best serve the City's needs. Staff arranged on-site demonstrations and test drives. After careful review, staff's recommendation is to purchase a RAVO Sweeper. Their model has the best combination of size, turning radius, maneuverability, flexibility, purchase cost and maintenance for the City's specific needs.

If the purchase is approved by the City Council, the item will be included as a future budget amendment in 2019. The purchase cost is \$265,161.60, with a 5% contingency, which would be split 50% from the Equipment Replacement Fund (#505) and 50% from the Stormwater Fund (#404), or \$132,580.80 each. The \$3,500 per month (\$42,000/12) in the current budget for use of the County's sweeper services would be eliminated, once the purchased street sweeper is put into service. The Equipment Replacement Fund's beginning fund balance in January 2019 is \$285,664, and the budgeted ending fund balance in December 2020 is \$310,922. The City has set aside sufficient funds to pay for the sweeper using the existing fund balance within the Equipment Replacement Fund.

Councilmember Schilaty asked if the street sweeping schedule would remain the same, or would the current schedule change with the purchase of a sweeper. Mr. Johnson responded the schedule would change, as sweeping will be done on an as needed basis. Councilmember Schilaty noted the new sweeper appears to be a lot quieter than the County's sweeper. Mr. Johnson concurred. Councilmember Schilaty inquired if additional City streets will be swept. Mr. Johnson replied the City will keep the existing route, which is broken into four different sections. However, City staff has already been sweeping areas not previously swept.

Councilmember Dana asked about the history and track record of the new sweeper. Mr. Johnson replied Bainbridge Island speaks very highly of the equipment and its reliability. Councilmember Dana inquired regarding the eight year replacement schedule. Mr. Johnson stated Snohomish County typically rotates out their equipment every eight years, and it is a good benchmark. Once it reaches the eight year mark, an assessment of the equipment is completed, and quite often, the equipment's use is extended by several years. Councilmember Dana noted the equipment purchase is being shared between the stormwater utility and the equipment replacement funds, and would like to know how utility and non-utility money can be shared. Ms. Burton stated there is no problem with it being funded 50/50. However, at the end of the equipment's life, the utility fund will need to be reimbursed with any surplus funds. Councilmember Dana noted the staff report stated the County canceled its contract due to increased stormwater regulations. He wants to know what is going on with the stormwater regulations causing the County to get out of the street sweeping business. Public Works Utilities Manager Tim Jackson stated under the National Pollutant Discharge Elimination System (NPDES) permit, the County and City are both facing the same regulations. The City and County have to inspect every catch basin within a two year period. This requirement is taking up a lot of the County's staff time. Mayor Kartak clarified the County requires their sweeper be working on their streets with the increasing NPDES maintenance regulations.

Councilmember Redmon thanked Mr. Johnson for his presentation, and given the City will be discussing 100% renewable energy tonight, she asked if any electrical street sweepers were considered by staff. Fleet Mechanic Richard Karschney indicated the proposed street sweeper meets Tier 4 emission requirements, and is very clean. Mr. Johnson indicated there are not a lot of electrical sweepers available, and those that are, are very expensive.

Councilmember Merrill asked if the new sweeper would help with staffing efficiencies. Mr. Johnson explained the City currently has a sweeper that attaches to the loader. The City uses it for leaf and sand removal. It is cumbersome. It takes three staff members to perform these tasks. One staff member drives the loader, another attaches the sweeper

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and the box on the back of the loader for the material to dump into, and another staff member flags traffic, because the unit takes up the entire street. He questioned why the labor savings was not included. Mr. Johnson noted this is not a recurring task, and is only done occasionally. Councilmember Merrill asked if the City added \$11,000 to the City's budget, which is greater than contracting with the County. Ms. Burton explained this purchase of this unit is not currently within the City's adopted budget and will be brought forth as a budget adjustment. Mr. Johnson explained the \$11,000 difference, is the labor and parts already built into the budget for Maintenance and Operation.

Councilmember Sanders asked about the unit's sand and snow removal capabilities. Mr. Johnson responded the unit can be used to clean up the sand related to snow events a lot faster than with the County contract, and prior to the sand traveling into the catch basins.

Councilmember Schilaty stated there appears to be in-house labor benefits, including those associated with maintaining catch basins. She believes Mr. Johnson has conducted a thorough analysis of the City's needs and she supports the purchase. Mr. Johnson indicated the more the City uses the equipment, the more benefits it will receive.

Mayor Kartak thanked Mr. Johnson, Mr. Jackson and Mr. Karschney for their informative report.

Citizen Comments:

Philip O'Connell, commented that diesel vehicles, with a little bit of retrofitting, can burn bio diesel.

Citizen Comments: Closed

MOTION by Schilaty, second by Guzak that the City Council **AUTHORIZE** the Mayor to sign a state bid purchase contract to purchase a new Street Sweeper for an amount not to exceed \$265,161.60.

Councilmember Redmon thinks Mr. Johnson completed a great analysis. However, she would like to have had more information on equipment using alternate energy. She doesn't support this contract without additional information.

Councilmember Sanders thanked staff for doing such a great job in keeping the City streets so well taken care of, especially during the past few days with the inclement weather. The streets are safer because of their efforts. He supports the purchase and also looks forward to moving away from diesel.

Councilmember Guzak supports the contract. She noted within the next eight to ten years, the City's aspirational resolution to be discussed later tonight, will take the City through to 2030.

Councilmember Merrill stated alternatives are beginning to become available. The infrastructure for supporting biodiesel is probably three to five years out for a city like Snohomish. In Seattle, where they have five street sweepers, and have the ability to invest in alternative energy to test as its backup, may be feasible. However, he doesn't believe it would be prudent for Snohomish to go in this direction at this time. He fully supports the contract.

VOTE ON THE MOTION: The motion passed (6-1), with Redmon voting nay.

8. DISCUSSION ITEM - Resolution in Support of 100% Renewable Energy – Resolution 1395

City Administrator Steve Schuller explained on December 4, 2018, the City Council requested a discussion item be added to a future meeting to consider a resolution in support of 100% renewable energy. The Council, in its preliminary discussions, were not looking for a hard mandate, but to set aspirational goals, including making financial decisions applying only to the City government, and not to individual choices made by private citizens and businesses. The Council wanted to continue to lead by example in its own decision making, and promote a faster transition to renewable energy sources, including by the City's energy utility providers.

Mr. Schuller indicated renewable energy is from a source not depleted over time. The benefits of renewable energy are threefold:

1. **Financial** – Increased competition from new energy sources is better for customers in the long-term;
2. **Energy Security** - Diversifying energy options, reducing dependence on imported fuels, and providing a replacement for sources of energy with limited supply and which at some point will be depleted; and
3. **Environmental** - Generating energy that produces reduced or no greenhouse gas emissions, including carbon dioxide (CO₂), from fossil fuels, and reduces air pollution and human health impacts.

Mr. Schuller stated energy consumption, mainly produced from fossil fuels, has increased tenfold globally since 1900. Even with very successful energy conservation programs, including better insulated buildings and significantly lower consumption with new lighting and appliance technology, total global energy consumption is increasing, especially in Asia. Global atmospheric carbon dioxide levels (or CO₂) have increased during the same timeframe.

The City government uses energy for two main functions:

Vehicles and Equipment

- Light Vehicles (e.g. Cars and Light Pickups)
- Heavy Vehicles/Equipment (e.g. F550 Flatbed, Vector Truck, Backhoe)

Buildings and Facilities

- Buildings, including Lighting and Heating, Ventilation and Air Conditioning (HVAC)
- Wastewater Treatment Plant
- Wastewater Lift Stations (Pumps)
- Utility SCADA (computer-control) Systems
- Traffic Signals

The energy for the two main functions above come from three primary sources:

Vehicles and Equipment

1. **Gasoline** (Crude Oil) used for light and heavy vehicles and large equipment.

Buildings and Facilities (including some equipment)

2. **Electric Power from Snohomish County PUD.** Their electricity comes from the following sources:
 - Renewables (Hydroelectric Generation from federal dams) 90%
 - Nuclear Generation 9%
 - Other 1%

3. **Natural Gas from Puget Sound Energy.** The City only has two buildings, which are heated by natural gas - the older portion of City Hall and the Engineering Annex.

Mr. Schuller explained for the aspirational goal of attaining 100% renewable energy for City government operations by 2030 (or other timeframe as determined by the Council), below is a summary of staff's initial analysis:

Function	Possible by 2030?
Light Vehicles - convert to electric?	<p>Yes. Cost competitive electric vehicle options are available now and more are expected in the future.</p> <p>This does <u>not</u> mean the entire current City fleet will be transitioned by 2030. Future vehicle replacements should consider electric vehicle options on a case by case basis.</p> <p>When the gasoline powered truck at the wastewater treatment plant reached the end of its useful service life in 2013, the City replaced it with an all-electric utility vehicle (Maximum speed 35 mph).</p>
Heavy Vehicles and Equipment - convert to electric?	<p>Maybe? There are generally only test or luxury vehicles available at this time. What options will be available in 11 years is unknown.</p>
Building, Facility and Plant Electricity	
-Snohomish County PUD - 100% Renewable Electrical Supply?	<p>Very Close. For the Snohomish PUD's future growth plan and investment in renewable energy sources see their <i>Integrated Resource Plan</i> at: https://www.snopud.com/?p=1161</p> <p>In addition, what is the policy and future of nuclear energy in this country? Although it is a nonrenewable source, is it considered and accepted as a low CO2 emission option?</p> <p>The City has completed energy conservation projects (including improved insulation and light fixture replacements at nearly all of its facilities.</p>
-Local (Roof Top) Solar - Projects on Municipal Buildings?	<p>Yes. This option is available today. Specific analysis would need to be conducted to determine return on investment for particular facility, and what environmental benefit it provides in "competing" with utility-scale solar provided through our utility, the Snohomish PUD.</p>
Building Natural Gas Heating - convert to high efficiency electric?	<p>Yes. Only two City facilities are heated by Natural Gas at this time - the older portion of City Hall and the adjacent Engineering Annex. The City Hall addition completed in 2015 (≈1000 sf expansion in the back) uses <i>high efficiency</i> electrical heat pumps.</p>

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Councilmember Sanders asked if staff has had an opportunity to meet with Puget Sound Energy or the Snohomish County Public Utility District to align utility goals though education and conservation. Mr. Schuller indicated the City takes advantage of rebate programs related to heating and lighting for all City facilities. Additionally, the City has consulted with Brenda White, Government Affairs Officer with the PUD to obtain a better understanding of the PUD's programs. Mr. Schuller has also met PSE's Government Affairs Officer David Hoffman to discuss operational goals.

Councilmember Merrill wanted to know if the City has had any discussions with the City of Arlington, as they have been discussing building a facility, which includes energy storage paired with a solar energy. He understands it's a City sponsored program. Mr. Schuller replied he has not had discussions with the City of Arlington.

Councilmember Schilaty stated the Resolution is aspirational. She supports its passage as a living document. Technology is evolving. Administrator Schuller indicated he believes the document would be revisited every budget cycle, and each Council would provide very specific recommendations, and make decisions on the purchase of vehicles and equipment replacements. Councilmember Schilaty is excited about the Resolution, and considers it somewhat similar with the City's Strategic Plan, in that the City will incorporate its guidelines into its decision making processes.

Councilmember Redmon thanked Administrator Schuller for his presentation. She stated regarding the street sweeper, electric sweepers and vehicles tend to have a decrease in maintenance costs by up to 75%. She asked if there are equivalencies staff sees for transitioning to renewable energy in other areas, where the overall costs will be less due to moving to these new technologies. Mr. Schuller responded concerning electric vehicles, he understands electric vehicles are easier to maintain than diesel due to less moving parts and increased mileage. These vehicles are still being tested, but the science behind them are strong for increased efficiencies. Councilmember Redmon would like to know when it may be cost effective for the City to commit to this technology. Mr. Schuller responded this would be a Council discussion.

Councilmember Sanders noted the technology for heavy equipment and larger vehicles is not there yet on the electric vehicles. However, technology is advancing fast. Compressed Natural Gas (CNG), which has lower emissions than diesel and may be a bridge fuel on the City's way to electric. A lot of local utilities are running their bucket trucks and other larger equipment on CNG. This will need to be evaluated frequently.

Citizen Comments: None
Citizen Comments: Closed

MOTION by Schilaty, second by Guzak to DIRECT staff to return with a Resolution in Support of 100% Renewable Energy.

Councilmember Redmon asked in light of technology evolving so rapidly, and the purchasing decisions which will need to be made related to the Council's Goals, can staff handle the extra burden of providing research and recommendations to the Council, or should the Council appoint an outside committee to provide assistance with evolving technology.

City Administrator Schuller responded there are extensive state and local resources available, along with technology experts. Currently, the City partners with the PUD and PSE for consultation related to all City facilities and equipment.

Councilmember Merrill favors the Resolution. However, he would like to see an Addendum providing guiding principles on the decision making processes regarding future purchases.

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He doesn't want to have separate discussions on these principles every time a purchasing decision comes before the Council.

Councilmember Dana favors Councilmember Merrill's proposal.

Attorney Weed suggests the guidance be provided within the City's existing Procurement Policies.

Councilmember Guzak supports the Resolution and believes the City's goals as stated within the Resolution can be accomplished by 2030.

Councilmember Sanders commented there is a lot going on at the State level. The City needs to be strategic and aligned with the State.

Councilmember Guzak noted she has heard the State is committed to 100% renewable energy by 2035. She thinks the State will generate a lot of support for this initiative, as the cities and municipalities continue to pass these type of resolutions.

Councilmember Schilaty indicated the City is small, but mighty. There are many non-profits that work with cities on renewable energy, and she is confident there will be adequate support to keep the City in alignment with the State.

AMENDED MOTION by Schilaty, second by Guzak to DIRECT staff to return to Council with a Resolution in Support of 100% Renewable Energy, and provide Council with a draft document of guiding principles to be included within the City's Procurement Policies.

VOTE ON THE AMENDED MOTION: The motion passed unanimously (7-0).

9. CONSENT ITEMS:

- a. **AUTHORIZE** payment of claim warrants #70201 through #70382 in the amount of \$1,041,011.63 and payroll checks #70393 through #70402 in the amount of \$434,057.54 issued since the last regular meeting.
- b. **AUTHORIZE** Mayor to Extend ILA with Snohomish County for Equipment, Maintenance, and Repair Services.
- c. **RECOMMEND** Councilmember Linda Redmon for Appointment as District 5 Board of Health Representative for 2019.
- d. **AMEND** Resolution 1381 – Establishing a Youth Council – **PASS** Resolution 1397.
- e. **CONFIRM** Mayor's Re-Appointment to the Planning Commission.
- f. **ACCEPT** Hal Moe Building Demolition Project Close Out.

MOTION by Guzak, second by Sanders to pass the Consent Items. The motion passed unanimously (7-0).

10. OTHER BUSINESS/INFORMATION ITEMS:

Mayor Kartak stated he was approached by Sherry Jennings, Marketing and Community Outreach Coordinator with EvergreenHealth Monroe to determine if the Council would consider taking a position on a levy lift ballot measure, which will be brought forward during

a Special Election on April 23. He explained the Council, as a legislative body, can choose to support or not to support a ballot measure.

Councilmember Guzak requested additional information, and suggested EvergreenHealth Monroe provide the Council with a presentation.

11. COUNCILMEMBER COMMENTS/LIAISON REPORTS:

Councilmember Guzak stated Snohomish is a charter member of the Alliance for Housing Affordability (AHA), and the AHA just allocated its first \$500,000 for projects. The majority of funding came from Snohomish County's Excise Tax. The three projects are: 1) Cocoon House, which supports the Colby Avenue Youth Center and will construct 40 units of youth and young adult housing; 2) The City of Lynnwood is buying Rodeo Inn for redevelopment and housing homeless students; and 3) Compass Housing Alliance has partnered with Edmonds Lutheran Church and Blokable, Inc. for innovative affordable housing. The "Blocs" are stackable units, which can be built up to three-stories high. The City has budgeted \$10,000 for AHA in 2019 and 2020. Councilmember Guzak is very proud the City is a longstanding member of AHA and encouraged other communities to join.

Councilmember Merrill acknowledged and thanked Economic Development and Communications Manager Wendy Poischbeg for the excellent media coverage the City has been receiving, along with the workshops and general advertising she has recently coordinated highlighting Snohomish. He stated Fred Meyer will be completing a remodel in the Fall, and expects to reopen early next year. At which time, Fred Meyer would also like to begin implementation of the plastic bag ban.

Councilmember Redmon stated she attended the Snohomish County Cities Meeting with Mayor Kartak and Councilmember Dana. She noted it was a good informative meeting about shared city priorities within the region, and served to enhance relationships with other Snohomish County cities. She attended the Groundfrog Day celebration with members of the Youth Council, who led a Dance Party. The Youth Council's next event will be to assist as judges at the Easter Parade. Councilmember Redmon spoke to concerns related to the parks naming process and indicated she would like to correct some misconceptions about the process. She stated the process has been conducted by the ad hoc naming committee, which was open to any citizen of Snohomish who wanted to participate. Their recommendations were brought to the Park and Recreation Board for review, but the Park Board is not the final decision maker. The City Council will be deciding this matter. She noted accusations of misconduct in the process are unwarranted and reflect a misunderstanding of the process. The discussion about naming a park *Pilchuck Julia* centered on the appropriateness of using a Eurocentric name given to a tribal leader, versus the name she had in her own tongue. The Board wanted to truly respect Pilchuck Julia, but could not determine how best to represent her name, as her Coast Salish name has been lost to history. A board member brought up the idea of naming a park for the most recent local man killed in action, whose family is still in town. The Board unanimously agreed to send the idea back to the ad hoc naming committee, and that is where it currently stands. Citizens are invited to submit emails or letters to Denise Johns at City Hall, or directly to Councilmember Redmon. She explained these communications will become part of the public record, and will be given full consideration by the ad hoc committee, the Park and Recreation Board and the Council. Councilmember Countryman attended the Snohomish School District's Facilities Meeting with Mayor Kartak.

12. COUNCIL PRESIDENT'S ITEMS/REPORTS:

Council President Sanders stated he is acknowledging two citizens regarding their concerns pertaining to the real estate property exchange agreement with the Fire District and

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department response times. He noted related correspondence was forwarded to the Council and staff today.

13. CITY ADMINISTRATOR'S COMMENTS:

City Administrator Steve Schuller stated February 13 and 14 is the Association of Washington Cities *City Action Days* to be held in Olympia. The City will be seeking additional funding from the state toward the Carnegie Building remodel project, as well as other legislative items previously discussed with the City Council.

Mr. Burton updated the Council on the financial software implementation. She explained the City has gone live with the financial aspect of *InCode 10*, which includes the general ledger, accounts payable and payroll. The City will go live with the utility billing system on the March 1 billing cycle. There will be additional communications regarding the enhanced billing and accounting features and services available to citizens. In April, the City plans to go live with its Planning software. In May 2019, it is expected the financial software will be at 100% implementation. Ms. Burton acknowledged City staff for their assistance, especially, Senior Accountant Diana Bruland and Accounting Technician II Jenny Zimmerman for their contributions.

14. MAYOR'S COMMENTS:

Mayor Kartak stated it is a privilege and honor working with City Attorney Grant Weed. His knowledge and experience with the City is extraordinary and of great value.

15. ADJOURN to EXECUTIVE SESSIONS, at 7:53 p.m., for thirty minutes with no action to follow to discuss:

- a. Purchase/Sale of Real Property, Pursuant to RCW 42.30.110(b)(c)
- b. Sale of Real Property, Pursuant to RCW 42.30.110(b)(c)

16. RECONVENE and ADJOURN at 8:23 p.m.

APPROVED this 19th day of February 2019

CITY OF SNOHOMISH

ATTEST:

John T. Kartak, Mayor

Pat Adams, City Clerk

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Date: February 19, 2019

To: City Council

From: Steve Schuller, City Administrator/Utility General Manager

Subject: **2019 STATE OF THE STREETS**
The Coming Technology-Driven Disruption

Over the next five years, between now and 2024, most automotive executives and technology professionals are forecasting the start of the transition to an **autonomous, connected** and **electric** transportation future. Although full transformation of the new paradigm will not occur for at least two decades, we must start planning now for this coming technology-driven disruption.

The impacts will be felt in many areas both inside and outside transportation. Tonight's brief presentation will start the conversation of how we can prepare for the changes ahead, which will have significant impacts on our daily lives, the success or failure of businesses in the near-future, and local government operations and revenues, including for the City of Snohomish.

Some of the areas to be impacted by this disruption include:

Land Use, Parking, City Design, Transit, Traffic Congestion, Traffic Safety, Law Enforcement, City Revenues, E-Commerce, Automotive Retail Sales, Street Design, Pavement Preservation, and Others.

"By failing to prepare, you are preparing to fail," Benjamin Franklin.



Photo Caption: Just two years after Karl Benz (of the future *Mercedes-Benz*) applied for his patent, his wife Bertha in 1888 was the first person to drive his gas-powered *motorwagen* over a long distance – bringing worldwide attention...and sales.

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ACTION ITEM 6.

Date: February 19, 2019
To: City Council
From: Wendy Poischbeg, Economic Development and Communications Manager
Subject: **Banning Single-Use Plastic Bags – ADOPT Ordinance 2360**

SUMMARY: The purpose of this action item is for the City Council to discuss adoption of proposed Ordinance 2360 to amend the Snohomish Municipal Code banning single-use plastic bag distribution and requiring retailers to charge consumers for paper bags at the point of sale.

BACKGROUND: At the December 4, 2018 City Council meeting, Council directed staff to proceed with drafting an Ordinance based on the most popular bag management system implemented by twenty-three (23) other Western Washington cities. This bag management program bans single-use plastic bags and requires retailers to charge consumers for paper bags at the point of sale.

The City Council also directed staff to evaluate the issues surrounding single-use plastic bags, their impact on the environment, and to provide a report of potential options for Snohomish policy makers.

NEXT STEPS:

- This ban will not be made effective until a grace period of nearly ten months has elapsed, so that retailers can use up their bag inventories, develop implementation and compliance strategies, and train employees.
- The grace period will also give the City of Snohomish the opportunity to provide education and outreach to its residents, distribute reusable bags, and contact and visit its businesses to provide assistance to help them achieve compliance.

STRATEGIC PLAN REFERENCE: Initiative #5: Become more environmentally sustainable.

CITY COUNCIL GOAL: Not Applicable

RECOMMENDATION: That the City Council ADOPT Ordinance 2360, banning reusable bags; adding a new Chapter 8.21 to the Snohomish Municipal Code entitled “Reusable Bags”; and amending SMC Section 1.01.080(A) providing for severability and effective date.

ATTACHMENTS:

- A. Ordinance 2360
- B. Draft Implementation Schedule

REFERENCE: December 4, 2018 staff report (pages 13 - 31) at the link below:
<http://www.ci.snohomish.wa.us/AgendaCenter/ViewFile/Agenda/12042018-859>

ATTACHMENT A

**CITY OF SNOHOMISH
Snohomish, Washington**

ORDINANCE 2360

AN ORDINANCE OF THE CITY OF SNOHOMISH, WASHINGTON, RELATING TO REUSABLE BAGS; ADDING A NEW CHAPTER 8.21 OF THE SNOHOMISH MUNICIPAL CODE ENTITLED "REUSABLE BAGS"; AND AMENDING SNOHOMISH MUNICIPAL CODE SECTION 1.01.080(A); PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, citizens have requested the City Council enact an Ordinance relating to disposable plastic waste, including single-use plastic bags, out of concern for the environment; and

WHEREAS, the City Council finds it to be in the interest of the public health, safety and welfare of the citizens of Snohomish to conserve resources, reduce greenhouse gas emissions, waste, litter, and marine pollution, and to protect wildlife, all of which increase the quality of life for the City's residents; and

WHEREAS, the State Legislature, in RCW 70.95.010(4), established waste reduction as a fundamental strategy of solid waste management, including changing purchasing practices to reduce the amount of waste that becomes a governmental responsibility; and

WHEREAS, the State Legislature, in RCW 70.95.010(6)(c), found that it is the responsibility of city governments "to assume primary responsibility for solid waste management and to develop and implement aggressive and effective waste reduction and source separation strategies;" and

WHEREAS, less reliance on single-use carryout bags contributes toward the goals of conserving energy and natural resources while reducing greenhouse gases and litter; and

WHEREAS, plastic bags are made of nonrenewable resources and never biodegrade; they photo-degrade and can take hundreds of years to break down into tiny toxic bits which can seep into the soil, waterways, lakes, and bays, posing a threat to animal life and the natural food chain; and

WHEREAS, the Ocean Conservancy cited plastic bags as within the most collected items in the ocean trash index for Washington State per the Building a Clean Swell 2018 Report; and

WHEREAS the Washington State Department of Ecology's 2010 "Beyond the Curb" study of commingled residential recyclables from the Southwest Region estimates that it takes \$700-\$1,000 per ton for recycling centers to remove plastic films from other recyclables; and

ACTION ITEM 6.

WHEREAS, the City finds that composting is threatened because of contamination by confusingly colored, marked and look-alike materials, including some non-compostable plastic film bags; and

WHEREAS, it is in the City's interest that contamination in local compost be reduced to ensure local compost is marketable and viable for use in local gardens, farms, landscaping, and surface water and transportation projects; and

WHEREAS, the City Council solicited feedback and comments from residents and businesses, and considered various studies, reports, articles, and other references, including, but not limited to *Plastic Bag Staff Report, City of Kirkland (2013)* and *Zero Waste Washington: Environmental Impact of Plastic Bags* (December 4, 2018); and

WHEREAS, regulations that prohibit the use of single-use plastic carryout bags and require a pass-through charge on all carryout bags will encourage shoppers to bring their own reusable carryout bags, reduce the cost of solid waste disposal by the City, and help protect the environment; and

WHEREAS, the City Council finds that it is in the best interest of the health, safety, and welfare of the citizens of the City to regulate carryout bags;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOHOMISH, WASHINGTON DO ORDAIN AS FOLLOWS:

A NEW CHAPTER 8.21 of the Snohomish Municipal Code is hereby adopted which shall read as follows:

Section 1.

8.21.010 Definitions.

A. "Compostable" means that the product completely breaks down into a stable product due to the action of microorganisms in a controlled, aerobic commercial process that results in a material safe and desirable as a soil amendment meeting the compost quality standards found under WAC 173-350-220 (as currently enacted or later amended) for metals, physical 1 parameters, pathogens, manufactured inert material, and other testing parameters set by the local Health Department, has been found to degrade satisfactorily at the composting facility receiving the material, meets standard specification ASTM D6400, and has been certified as compostable by the Biodegradable Products Institute or similar national or international certification authority.

B. "Carryout bag" means any bag that is provided by a retail establishment at the check stand, cash register, point of sale or other point of departure to a customer for use to transport or carry away purchases such as merchandise, goods or food from the retail establishment. Carryout bags do not include:

1. Bags used by consumers inside stores to package bulk items, such as fruit, vegetables, nuts, grains, candy, greeting cards or small hardware items such as nails, bolts or screws, contain

ACTION ITEM 6.

or wrap frozen foods, meat or fish regardless of whether they are prepackaged, contain or wrap flowers, potted plants or other items where dampness may be a problem, contain unwrapped prepared foods or bakery goods, contain prescription drugs; or

2. A bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recyclable paper bag or reusable bag, such as prepared take-out foods or prepared liquids intended for consumption away from the retail establishment; or

3. Newspaper bags, door-hanger bags, tire bags, laundry-dry cleaning bags or bags sold in packages containing multiple bags for uses such as food storage, garbage, pet waste or yard waste.

C. “Recycled paper carryout bag” means a paper carryout bag provided by a store to a customer at the point-of-sale that meets all of the following requirements:

1. Except as provided in subsection 2, the paper carryout bag contains at least an average of 40% postconsumer recycled materials;

2. An eight-pound or smaller recycled paper bag shall contain a minimum of 20% postconsumer recycled material;

3. The paper carryout bag is accepted for recycling in curbside programs in a majority of households that have access to curbside recycling programs in the City;

4. The paper carryout bag is capable of composting, consistent with the timeline and specifications of the American Society of Testing and Material (ASTM) Standard D6400, as published in Master Environmental Assessment on Single Use and Reusable Bags, March 2010; and

5. Printed on the paper carryout bag is the minimum percentage of postconsumer content.

D. “Retail establishment” means any person, corporation, partnership, business, facility, vender, organization or individual that sells or provides merchandise, goods, or materials, including, without limitation, clothing, food, or personal items of any kind, directly to a customer: retail establishment includes, by way of example, and not limitation, any grocery store, department store, hardware store, pharmacy, liquor store, restaurant, catering truck, convenience store, and any other retail store or vendor, including temporary ones at farmers markets, street fairs, and festivals.

E. “Reusable carryout bag” means a bag made of cloth or other material with handles that is specifically designed and manufactured for long term multiple reuse and meets all of the following requirements:

1. Has a minimum lifetime of 125 uses, which for purposes of this subsection, means the capacity of carrying a minimum of 22 pounds 125 times over a distance of at least 175 feet,

2. Is machine washable or made from a material that can be cleaned or disinfected, and

3. If made of film plastic, in a minimum of at least 2.25 mils thick.

F. “Single-use plastic carryout bag” means any bag that is less than 2.25 mils thick and is made from plastic or any nonrenewable resource.

G. “Pass-through charge” means a charge to be collected by retailers from their customers when providing plastic or recycled paper carryout bags, and retained by retailers to offset the cost of bags and other costs related to the pass-through charge.

8.21.020 Regulations.

A. No retail establishment in the City shall provide a carryout bag to a customer unless otherwise permitted pursuant to this chapter.

B. No retail establishment shall distribute a carryout bag at any City facility, City-managed concession, City-sponsored event, or City-permitted event unless otherwise permitted pursuant to this chapter.

C. Retail establishments in the City may, subject to this Ordinance, provide to a customer at the point-of-sale a reusable carryout bag or a recycled paper carryout bag.

D. No retail establishment in the city shall provide a paper carryout bag with a manufacturer's stated capacity of one-eighth barrel (882 cubic inches) or larger that is not a recycled paper carryout bag.

E. A retail establishment may make reusable carryout bags available to customers through sale.

F. No retail establishment in the City shall use or provide polyethylene or other non-compostable plastic film bags tinted green or brown for customers to bag products in stores, as carryout bags, or for home delivery.

G. Any film bags meeting the definition of compostable that retail establishments provide to customers for food or other products, such as vegetables bagged in stores prior to checkout, must be tinted green or brown and shall be clearly labeled "COMPOSTABLE," including language following the Federal Trade Commission's "Green Guides."

H. No film bag that retail establishments provide to customers to bag products in stores, as carryout bags, or for home delivery may be labeled with the term "biodegradable," "degradable," "decomposable," or any similar terms, or in any way imply that the product will break down, fragment, biodegrade, or decompose in a landfill or other environment.

I. Each retail establishment that provides a customer with a paper recyclable carryout bag shall collect a pass-through charge of not less than \$0.10 for each recyclable paper carryout bag provided.

8.21.030 Exemptions.

A. Notwithstanding the requirements contained in this Ordinance, a retailer may not collect a pass-through charge from anyone with a voucher or electronic benefits card issued under programs including, but not limited to, Women Infants and Children (WIC); Temporary Assistance to Needy Families (TANF); Federal Supplemental Nutrition Assistance Program (SNAP), also known as Basic Food; and the Washington State Food Assistance Program (FAP).

B. Food banks and other food assistance programs are exempt from the requirements of this chapter.

ACTION ITEM 6.

C. The Mayor or designee may exempt a retail establishment from the requirements of this chapter for up to a one-year period, upon a written request by the retail establishment showing that the conditions of this chapter would cause undue hardship. An “undue hardship shall only be found in:

1. Circumstances or situations unique to the particular retail establishment, such that there are no reasonable alternatives to single-use plastic carryout bags or a pass-through charge cannot be collected; or

2. Circumstances or situations unique to the retail establishment, such that compliance with the requirements of this chapter would deprive a person of a legally protected right.

D. If a retail establishment requires an exemption beyond the initial exemption period, the retail establishment must reapply prior to the end of the exemption period and must demonstrate continued undue hardship as to why the exemption should be extended. Extensions may only be granted for intervals not to exceed one year.

E. An exemption request shall include all information necessary for the City to make its decision, including, but not limited to, documentation showing the factual support for the claimed exemption. The Mayor or designee may require the applicant to provide additional information to permit the City to determine facts regarding the exemption request.

F. The Mayor or designee may, in his or her sole discretion, approve the exemption request, in whole or in part, with or without conditions.

G. Exemption decisions are effective immediately. A party aggrieved by a final decision concerning the request for an exemption may appeal or seek review of the decision in accordance with applicable law. Unless another period of time applies under applicable law or court rule, an appeal of the decision must be filed within 21 calendar days from the date the final decision was served personally or placed in the United States mail, postage prepaid and properly addressed.

H. The City Council may, by resolution, establish a fee for exemption requests. The fee shall be sufficient to cover the costs of processing the exemption request.

8.21.040 Violations.

A. It shall be unlawful and shall constitute a civil infraction to violate or be in conflict with this Ordinance. Each day, defined as the twenty-four-hour period beginning at 12:01 a.m., in which violation of this ordinance occurs, shall constitute a separate violation.

B. Any person, firm, business, corporation, or association or any agent thereof who violates any of the provisions of this chapter shall be subject to the provisions of SMC 1.01.080.

C. Upon a first violation of any part of this chapter, a notice of violation may issue to the offending person, firm, business, corporation, or association or any agent thereof. The notice of violation shall contain the date of and alleged type of violation. The notice of violation shall be regarded as a warning and no other sanctions shall be implemented. Notice shall be served upon the premises to the highest ranking employee of the business currently on duty at the time of delivery.

ACTION ITEM 6.

D. If after the issuance of a first notice of violation the offender commits subsequent violations, the penalty for each offense shall be a maximum fine of \$250.00.

E. It shall be a violation of this chapter for any retail establishment to penalize, discipline, or discriminate against any employee for performing any duty necessary to comply with this chapter.

8.21.050 Severability.

Should any section, subsection, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or situation, be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any other person or situation. The City Council of the City of Snohomish hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

8.21.060 General Duty.

It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Section 2. SMC 1.01.080(A) is hereby amended to read as follows:

1.01.080 Penalties for Violations.

A. Any person, firm, corporation, their agents, or servants who shall violate any of the provisions of the following listed Chapters of the Snohomish Municipal Code has committed a civil violation for which penalties may be assessed for each day or part of a day that the violation continues unless otherwise provided: Chapters 3.22, 3.26, 5.02, 5.10, 5.36, 5.44, 5.52, 7.12, 8.12, 8.20, 8.21 9.94, 12.12, 12.20, 12.40, 13.04, 14.85, 15.04, and 20.04.

Section 3. Savings. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 4. Authority to make necessary corrections. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This Ordinance shall become effective January 1, 2020.

ACTION ITEM 6.

ADOPTED by the City Council and **APPROVED** by the Mayor this ____ day of _____, 2019.

CITY OF SNOHOMISH

By _____
JOHN T. KARTAK, MAYOR

ATTEST:

APPROVED AS TO FORM:

By _____
PAT ADAMS, CITY CLERK

By _____
GRANT K. WEED, CITY ATTORNEY

Date of Publication: _____

Effective Date: January 1, 2020

ACTION ITEM 6.



ATTACHMENT B

Action Plan Snapshot								
Mile-stone #	Description	Target Start Date	Target Completion Date	Owner	Estimated/ Actual Date	% Complete	Status	Notes
1	Implementation Overview			Poischbeg			G	
2	City Council Passes Ordinance No.		2/19/2019				G	
3	Monthly Meetings with City Staff						G	Can adjust schedule as needed
4	Implementation Plan Due to City						G	
5	Soft Rollout of Usable Bag Plan Begins		October				G	
6	Ordinance Enforcement Begins		1/1/2020				G	
7	Procurement						G	
8	Reusable Bags						G	
9	Establish Partnership with Retail/Chamber		March				G	
10	Procure bags		Sept				G	
11	Informational Material						G	
12	Develop artwork for ads and text for announcements		June				G	
13	Submit to Printer		Sept				G	
14	Take delivery of material		Sept				G	
15	Employees						G	
16	Economic Development and Customer Service						G	
17	Briefing and training on ordinance and enforcement		Sept/October				G	
18	Employees outreach to community		Sept/October				G	
19	Other Employees						G	
20	Customer Notification and Public Education						G	
21	Newspaper and newsletters						G	
22	Develop artwork for ads and text for announcements		June				G	
23	Ad in Fall/Winter Quarterly Magazine		October				G	
24	Announcement ads and articles in front of citizens		October				G	
25	Postcard Informational Notice						G	
26	Develop text		June				G	
27	Print		Sept				G	
28	Take Delivery and Mail to citizens		Sept				G	
29	Process any responses or feedback						G	
30	Education Packets and Commercial Flyer						G	
31	Design flyer, education packet		June				G	
32	Print flyers, packets		Sept				G	
33	Deliver (mail or on in person) packets to businesses		Sept				G	
34	City of Snohomish Social Media						G	
35	Develop initial content		July				G	
36	Finalize content		Sept				G	
37	Content live to Website, FB, Nextdoor etc.		October				G	
38	Community Outreach Events						G	
39	City Hall or City Council Event		October/November				G	

Summary of Major Accomplishments Since Last Report

Summary of Upcoming Major Activities

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CONSENT ITEM 7.

Name	Check #	Invoice #	Check Date	Description	Amount	Check Total
AACRA Testing						\$55.00
70403	9404		02/12/2019	Backflow Assembly Test for New Install at Hal Moe	\$55.00	
Ace Equipment Rentals						\$648.05
70404	80394		02/12/2019	Aerator for Pilchuck Park	\$648.05	
Allstream						\$75.38
70405	15874584		02/12/2019	776393 Police Dept Alarm System Analog Line	\$75.38	
Alpine Fire and Safety						\$91.75
70406	51825		02/12/2019	First Aid Kit Supplies - Engineering	\$91.75	
Automatic Funds Transfer Services, Inc						\$1,333.15
70407	105793		02/12/2019	Printing December Billing	\$1,333.15	
Bank of America						\$10,286.88
70408	18120059484		02/12/2019	2018 Annual Bank Fees	\$10,286.88	
Bickford Motors						\$133.30
70409	1151569		02/12/2019	EP21 Plugs	\$100.19	
	1151723			EP21 Boot	\$33.11	
Chemsearch						\$141.84
70410	3412832		02/12/2019	Rainbow LS Bugs	\$141.84	
City of Everett Finance						\$189.00
70411	119000599		02/12/2019	Stormwater Samples - 2018	\$189.00	
Core & Main LP						\$1,295.01
70412	J663268		02/12/2019	New Meters	\$1,295.01	
Dell Marketing LP						\$5,976.99
70413	10295622300		02/12/2019	Replacement PCs	\$5,976.99	
Ecolube Recovery, LLC						\$125.00
70414	2943012419		02/12/2019	Used Oil Pickup	\$125.00	
Edge Analytical						\$600.00
70415	19-01159		02/12/2019	Stage 2 DBP and UCMR4 HAA9	\$600.00	
Eurofins Eaton Analytical						\$40.00
70416	L0435592		02/12/2019	UCMR4 Sample for Metals	\$40.00	
Federal Express Corp.						\$98.24
70417	6-440-70913		02/12/2019	HR Overnight Shipping	\$98.24	
GCR Tires & Service						\$63.54
70418	801-45697		02/12/2019	Dismount/Mount Tires	\$63.54	
Goble Sampson Associates Inc						\$760.67
70419	BINV0007328		02/12/2019	Hoses	\$760.67	
Grainger Inc.						\$212.97
70420	9075465956		02/12/2019	Stock Disposable Gloves	\$212.97	
Granich Engineered Prod Inc						\$11,071.47
70421	GI-0301369		02/12/2019	T3 Pumps for Champagne LS	\$11,071.47	

CONSENT ITEM 7.

Name	Check #	Invoice #	Check Date	Description	Amount	Check Total
Granite Construction Supply						\$329.10
	70422	262_00075132	02/12/2019	Signs	\$329.10	
H. D. Fowler Company						\$627.10
	70423	I5061690	02/12/2019	Misc Brass	\$615.52	
		I5061692		Misc Brass	\$11.58	
Hach Chemical						\$395.04
	70424	11323632	02/12/2019	Lab Supplies	\$395.04	
Heather Craig						\$61.00
	70425	Expense Report 020719	02/12/2019	Records Management Training	\$61.00	
HP Inc.						\$3,173.15
	70426	60690002	02/12/2019	Ck Printer for Finance Dept	\$883.63	
		60810736		Insp Laptop, Accessories & Install	\$336.03	
		60824207		Insp Laptop, Accessories & Install	\$1,953.49	
Inland Environmental Resources, Inc.						\$12,298.22
	70427	2019-8009	02/12/2019	Polymer	\$1,440.59	
		2019-82		Mag	\$10,857.63	
Iron Mountain Quarry						\$1,220.62
	70428	0285229	02/12/2019	Gravel	\$1,220.62	
Julie Kostelecky						\$129.44
	70429	Expense Report 020719	02/12/2019	Records Management Training	\$129.44	
Kelley Imaging Systems Inc						\$11.36
	70430	IN485601	02/12/2019	City Hall Fax Machine	\$11.36	
McCain						\$1,787.06
	70431	INV0236238	02/12/2019	Signal Parts	\$1,787.06	
McDaniel Do It Center - Parks						\$1,132.77
	70432	510840	02/12/2019	Hill Park Vandalism	\$25.07	
		510844		Doggie Pot Install	\$41.44	
		510886		City Hall Restrooms	\$24.37	
		511021		Ferguson Restroom	\$4.33	
		511026		Shop	\$45.36	
		511260		Facilities Stock	\$9.81	
		511295		Winter Safety Supplies	\$55.61	
		511335		Winter Safety Supplies	\$908.27	
		511377		Facilities	\$18.51	
McDaniel Do It Center - Storm						\$36.40
	70433	511270	02/12/2019	Drain Plugs	\$9.14	
		511306		Replacement Heater for Rainbow LS	\$27.26	
McDaniel Do It Center - Water						\$44.71
	70434	511272	02/12/2019	Wrenches	\$44.71	
McDaniel Do It Center- Streets						\$21.78
	70435	511101	02/12/2019	Car Chargers	\$21.78	
McDaniel's Do It Center Wastewater						\$59.78

CONSENT ITEM 7.

Name	Check #	Invoice #	Check Date	Description	Amount	Check Total
	70436	511275	02/12/2019	Bolts	\$59.78	
North Sound Hose & Fitting Inc						\$294.61
	70437	N009608	02/12/2019	EP177 Repair	\$201.43	
		N009926		Sweeper Hose Assy	\$93.18	
Platt Electric Supply						\$538.08
	70438	U370599	02/12/2019	Hill and Pilchuck Park	\$538.08	
Puget Sound Clean Air Agency						\$7,266.00
	70439	19-084S	02/12/2019	2019 Assessment	\$7,266.00	
Puget Sound Energy						\$350.01
	70440	228786 010819	02/12/2019	Engineering	\$109.37	
		294678 010819		City Hall	\$240.64	
Schluter Water System						\$23.38
	70441	012819	02/12/2019	Ludwig House Water	\$23.38	
Six Robblees						\$454.60
	70442	14-379512	02/12/2019	Trailer Lights	\$38.43	
		14-379617		EP127 Chains	\$416.17	
Smarsh, Inc						\$490.83
	70443	INV00460558	02/12/2019	City Text Message & Social Media Archival Solution	\$490.83	
Snohomish Auto Parts						\$676.19
	70444	561811	02/12/2019	Tools Freight	\$13.78	
		562346		Tool Freight	\$12.21	
		563558		EP21 Copper Sealant	\$15.54	
		563583		Socket	\$5.70	
		564349		LS Genset Parts	\$158.96	
		564385		Genset Oil	\$15.26	
		564390		Genset Battery	\$98.14	
		564835		EP21 Filter	\$3.82	
		564932		Spark Plug Repair Kit	\$145.09	
		564965		LS Backup Engine Parts	\$27.34	
		564969		Plug Extract Tool	\$94.91	
		565034		Clarkes Pond LS Engine Parts	\$85.44	
Snohomish Co-Op						\$376.60
	70445	292368	02/12/2019	Diesel Fuel - Streets	\$41.40	
		292467		Fuel - Streets	\$52.41	
		292562		Sweeper Fuel	\$48.23	
		292664		Safety Shoes Spikes x 3	\$67.61	
		292669		EP21 Fuel	\$79.78	
		292683		Stock Ice Melt	\$87.17	
Snohomish County 911						\$41,577.74
	70446	1148	02/12/2019	Dispatch Services	\$10,658.70	
		1218		P2 Annual Radio System Assessment 2019	\$30,919.04	
Snohomish County Auditor						\$12,083.57
	70447	I-VR-15	02/12/2019	District Voter Registration	\$12,083.57	
Snohomish County Clerks And Finance Officers Assoc						\$50.00
	70448	2019 Annual Dues Stmt	02/12/2019	SCCFOA 2019 Dues - Burton & Bruland	\$50.00	

City Council Meeting**February 19, 2019**

CONSENT ITEM 7.

Name	Check #	Invoice #	Check Date	Description	Amount	Check Total
Snohomish County Department of Public Works						\$29,670.39
70449		I000486835	02/12/2019	Sweeping Collections	\$2,341.45	
		I000492203		Signal Maintenance	\$1,720.39	
		I000493865		4th St Overlay - SnoCo CE - 12th inv PE #8	\$25,351.20	
		I000493866		Signal Maintenance	\$257.35	
Snohomish County Planning & Development						\$1,877.00
70450		I000493610	02/12/2019	2019 SCT Dues	\$1,877.00	
Snohomish County Pud #1						\$16,824.99
70451		100373683	02/12/2019	200963296 Ferguson LS PUD	\$141.67	
		105049981		200325173 N Zone Tank	\$2.29	
		108371904		200967909 Lighting	\$29.17	
		111666761		202133831 Rainbow LS PUD	\$39.06	
		111670120		200092427 Lighting	\$2.10	
		111670121		200104727 CSO LS PUD	\$543.95	
		111670122		200205045 Lincoln LS PUD	\$91.75	
		114965535		204011530 Clarkes Pond LS PUD	\$61.32	
		114971882		201365467 WTP	\$719.16	
		114972443		201377579 7th & D Signal	\$36.38	
		114972987		201448438 Ped Signal	\$21.51	
		114973711		200611275 Commercial LS PUD	\$42.02	
		118285759		200476950 Carnegie	\$373.68	
		118291382		201377587 Lighting	\$45.63	
		124918507		201908738 Stone Ridge LS PUD	\$36.77	
		128201742		201543238 Terrace Inter-Tie	\$17.74	
		128202800		200588382 Pole Bldg	\$189.71	
		131510354		204635668 Trail House	\$51.17	
		131512994		202059994 Lighting	\$18.31	
		131517130		201965522 Bonneville LS PUD	\$22.52	
		138033508		202404505 10th Street Signal	\$45.18	
		144681454		202882064 Lighting	\$4,182.54	
		151264211		202073995 South Meter	\$3,543.87	
		157711332		203484118 Engineering	\$110.76	
		157717914		202184024 Casino LS PUD	\$177.04	
		157721622		205478688 2nd & Lincoln Signal	\$46.51	
		164116687		220318612 Round-a-bout	\$99.91	
		167350939		202021309 North Meter	\$6,133.27	
Snohomish Senior Center						\$1,000.00
70452		18-224	02/12/2019	Senior Center Monthly	\$1,000.00	
Sound Equipment Rental and Sales						\$430.13
70453		16255	02/12/2019	Lift Rental	\$430.13	
Sound Publishing						\$115.24
70454		EDH841925	02/12/2019	Ordinance Publication	\$41.28	
		EDH841927		Ordinance Publication	\$32.68	
		EDH842597		Public Hearing Publication	\$41.28	
Staples Advantage						\$43.60
70455		3401256679	02/12/2019	Office Supplies	\$43.60	
Traffic Safety Supply Co						\$103.65
70456		INV010191	02/12/2019	Bridge Markers	\$103.65	

CONSENT ITEM 7.

Name	Check #	Invoice #	Check Date	Description	Amount	Check Total
Tyler Technologies, Inc						\$6,422.78
	70457	025-248755	02/12/2019	Incode 10 UB	\$250.00	
		025-249026		Incode 10 Financials & UB	\$6,172.78	
United Site Services						\$192.39
	70458	114-7927195	02/12/2019	6th & Maple	\$110.56	
		114-7933333		S Res Bathroom	\$81.83	
Unum Life Insurance						\$157.00
	70459	0220603-027 0119	02/12/2019	LEOFF Retiree Life Insurance	\$157.00	
UPS Store						\$53.11
	70460	1040	02/12/2019	Mail	\$16.69	
		1275		Safety Video Postage	\$10.44	
		8321		Radio Repair Shipping	\$25.98	
US Bank CPS						\$3,736.20
	70461	DB Alf's 32776	02/12/2019	Snow Day Lunch	\$24.00	
		DBr Tyler Connect		Tyler Conference	\$950.00	
		DD Home Depot 7572959		Drain Plug	\$1.67	
		DJ Sno Pie Co 482215		2nd St Planning & Design meeting supplies	\$52.88	
		DL Amazon 3323424		Safety Glasses	\$56.10	
		DL Amazon 615589		Memory Card for Server System Diagnostic Utility	\$21.79	
		DL Home Depot 2564474		Dolly	\$37.58	
		DL Home Depot 7583013		Hose Reel	\$103.62	
		DL Home Depot 9061312		Expanded Metal	\$21.06	
		FS Home Depot		Insulation	\$46.35	
		GP IKEA 098019		City Hall Kids Furniture	\$85.05	
		GP PAW 845389		Eidem 2018 PAW LU Boot Camp	\$80.00	
		JH Home Depot 2591670		Shop/Stock	\$82.10	
		JH Home Depot 3011398		Shop Wall	\$26.55	
		JH Home Depot 6131051		Pilchuck Park	\$200.95	
		KS Home Depot 1572724		Shovels	\$46.53	
		LB Amazon 5365806		Battery	\$58.67	
		LB Amazon 5928259		Cell Phone Cases	\$82.80	
		LB Amazon 7861066		Allen Sockets	\$32.28	
		LB Amazon 92514		Prime Membership	\$129.83	
		LB Amazon 9708259		Core Solder	\$56.72	
		LB Amazon 9727463		Battery Charger	\$26.17	
		PA AWC Orders		AWC City Action Days 2019 - Merrill	\$200.00	
		PA JJ Keller 4808107		Employment Law Posters - All City Facilities	\$213.48	
		PA PayPal AWC 1734		Employment Advertising	\$50.00	
		PA PayPal SnoCoCities 00684		Membership Renewal 2019	\$100.00	
		SS 3 Lions Bothell 271166		WCMA Collaborative Leadership Lunch	\$21.70	
		TJ Alf's 32773		Pizza for Staff - Snow Event	\$72.85	
		WP 2019 Main Street Now		Main Street Conference Registration	\$125.00	
		WP Double Barrel Wine Bar 001773		Supplies for EconDev Public Meeting	\$300.00	
		WP Economic Alliance 354877		EconDev Public Meeting	\$35.00	
		WP Morgan Sound MSI098540		Sound System Rental for EconDev Public Meeting	\$314.36	
		WP Starbucks 717952		Supplies for EconDev Committee Meeting	\$18.59	
		YM Sound Safety 258914/1		Safety Vest - Dhaliwal	\$62.52	
VOID						\$0.00
	70462		02/12/2019		\$0.00	
Utilities Underground Location						\$103.20

CONSENT ITEM 7.

Name	Check #	Invoice #	Check Date	Description	Amount	Check Total
70463		9010228	02/12/2019	January Locates	\$103.20	
Washington State Department of Health						\$5,810.50
70464		809158 2019	02/12/2019	Operating Permit Fee	\$5,810.50	
WAVE						\$1,059.98
70465		07720420	02/12/2019	City Internet & Phone Services	\$1,059.98	
Weed, Graafstra & Associates, Inc. P.S.						\$11,550.25
70466		218/241/11	02/12/2019	Attorney Fees Litigation	\$11,550.25	
Whitney Equipment Company, Inc						\$824.49
70467		87519	02/12/2019	CSO Monitor Parts	\$824.49	
Xerox Corporation						\$543.89
70468		095964859	02/12/2019	Public Works Shop Printer	\$123.40	
		095964860		City Hall Printer	\$35.18	
		095964861		City Hall New Addition Area Printer	\$184.97	
		095964863		Engineering Printer	\$32.38	
		095964864		Permit Counter Printer	\$55.80	
		095964865		Public Works Printer	\$100.80	
		095964866		Engineering Copier	\$11.36	
Batch Total						\$199,226.17
Enviro-Clean Equipment, Inc.						\$243,323.11
ACH		M19-020701	02/13/2019	Ravo Street Sweeper	\$243,323.11	
ACH Total						\$243,323.11
Grand Total						\$442,549.28

I hereby certify that the goods and services charged on the vouchers listed below have been furnished to the best of my knowledge. I further certify the claims below to be valid and correct.

Finance Director

WE, the undersigned Councilmembers of the City of Snohomish, Washington, do hereby certify that the claim warrants #70403 through #70468 in the total amount of \$442,549.28 through February 13, 2019 are approved for payment on February 19, 2019.

Mayor

Councilmember

Councilmember

Councilmember